



Patrick J Chiles MD
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Dear patient,

Thank you for trusting us to provide your ENT Care. Scheduling surgery requires multiple steps and resources.

Cancelling or rescheduling your surgery/procedure is a timely endeavor impacting multiple people. Therefore, any changes to the date of your surgery must be done at least two weeks before the surgery date.

Cancellations less than two (2) weeks before surgery will be charged a \$100 fee.

Cancellations less than Seventy-two (72) hours before surgery will be charged a \$200 fee.

This fee will not be applied toward your surgery/procedure and will be added as a charge to your account, not billable to insurance. This fee must be paid to Syracuse ENT Surgeons, PLLC prior to surgery/procedure being rescheduled.

If you do not show up for a scheduled surgery/procedure you will be charged the FULL amount of your surgery cost and it may result in discharge from the practice.

We thank you in advance for your co-operation and understanding of the surgical scheduling process.

Sincerely,

Patrick J. Chiles, MD
Eric K. Fung, MD
Amy L. Reynders, MD
Erinn W. White, MD